

Differentiated Instruction: Level One

- *Throughout the school year, assign and grade writing assignments:*
 1. Add a Writing Assignment.
 - a. Select the skills to be graded from the default list – or customize your own.
 - b. Choose the students who are to complete this assignment.
 2. After you have collected your students' writing assignments, quickly and easily grade the assignments. As a result, receive numerous valuable reports.
 3. Print a Self-Edit Report for each student – a report that gives individualized suggestions for improvement and places to find help.
 4. Print a Scored Rubric with a Final Grade calculated for each student.
 5. View Class Assessment Totals & Alerts to see which writing skills need to be re-taught to your entire class.
 6. View Student Writing Assignment Growth Reports to track individualized student growth during the school year.
 7. View the Writing Assignment Grade Book to see the writing assignment scores for all students in your class and to view class averages.

Differentiated Instruction: Level Two

- *Throughout the school year, incorporate remedial writing exercises based on individual student need:*
 1. Assign individualized Writing Exercises that DiGIMS Online has suggested from your Resource Collections.
 2. Print Writing Exercise Copies Needed Reports to prepare for individualized instruction in your class. The report informs you of the number of copies needed of each exercise.
 3. Print Writing Exercise Assignment Slips in order to give students their individualized Writing Exercise assignments.
 4. After grading the Writing Exercises, convert all exercise scores to the 10-point scale using the Scoring Conversion Grid.
 5. Enter Writing Exercise scores.
 6. View the Writing Exercise Grade Book to see the exercise scores for all students in your class, track individual student growth and view class averages.